

Sponsorship Letter for [Country Name] Application

[Name of the Sponsor]

[Address]

[Postal Code]

[Date]

The Immigration Officer

[Name of the Embassy/High Commission]

[Street Address]

[City, State/Region, Postal Code]

Dear Sir/Mam,

I am writing this letter on behalf of **[Name of the Applicant]**, born on **[Date of Birth]**, holding Passport No. **[Passport No.]**. I am his/her **[mention your relationship with the applicant: personal or professional]**. I would like to sponsor him/her for **[mention the reason for the visit: business meeting, personal visit, etc.]** in **[destination country]** from **[start date]** to **[end date]**. The purpose of his/her visit is **[personal reason like a holiday, family occasion, etc. / professional reason like a business meeting, interview, etc.]**.

I will also be supporting **[Name of the Applicant]** during his/her stay in the **[destination country]** and will provide him/her with the required accommodation. Please find enclosed the following documents as verification proof that I am financially able to support him/her:

If you have any questions, please feel free to contact me at **[your email]** or **[your contact number]**.

Thank you.

Sincerely,

[Name of the Sponsor]

[Signature]

[Contact Information]