

COMPANY LETTERHEAD

LETTER OF SPONSORSHIP

Date: [dd/mm/yyyy]

The Immigration officer

Embassy of [Country of Destination]

[Address of Embassy]

Sponsorship letter for [Name of Applicant] from [Country of Applicant] with passport Number [Passport Number]

Respected Sir/Madam

I am writing to confirm that the applicant is a recipient of an official financial and residency permit sponsorship from our company [Sponsor's Company]. The sponsorship covers the entire duration of [total of days] employment with us from [dd/mm/yyyy] to [dd/mm/yyyy].

The sponsorship covers all the necessary expenses to be incurred during [Name of Applicant] stay in [address].

The purpose of [Name of Applicant] stay is for learning about [Applicant's purpose].

Respectfully yours,

XXX

Signature + Company stamp

CEO

Provide by SPUN

