

INVITATION LETTER

To:

Visa Section of Embassy Of Australian Authorities
Jl. Patra Kuningan Raya No. Kav. 1-4, RT.6/RW.4,
Kuningan Tim., Kecamatan Setiabudi,
Kota Jakarta Selatan, Daerah Khusus Ibukota Jakarta

[City], [Date]

Dear Sir/Madam,

With this letter, I, the undersigned;

Name : [Full Name of Sponsor]
Telephone : [Phone Number of Sponsor]
Address : [Full Address of Sponsor in Australia]
Relation : [Relationship to the Visitor, e.g. Cousin, Brother, etc.]
Passport No. : [Passport Number of Sponsor]

Hereby certify the following:

1. Name : [Full Name of Visitor]
Passport No. : [Passport Number of Visitor]
Relationship : [Relationship to the Visitor]

Is planning to visit Australia on [Start Date] - [End Date]

In order for him/her to participate in Australia on the above-mentioned dates, I acknowledge and guarantee that he/she will not seek any employment or permanent stay in your country and will return to [Home Country] soon after the trip is completed to continue his/her activities. He/she will be staying at my place during the visit to Australia. All kinds of expenses except for accommodation during the trip for the above purpose are fully covered by personal account.

Please kindly grant the necessary entry visa in order to visit the family member. Your kind assistance will be highly appreciated.

Sincerely,
(Signature)

[Full Name of Sponsor]

attach following documents on the next slides of this letter

- 1. Sponsor's Passport*
- 2. Sponsor's National ID/Permanent Residence*
- 3. Proof of Accommodation*
- 4. Employment Letter*
- 5. Proof of relationship with visitor*